



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

09 NOV 2022

DIVISION MEMORANDUM

No. 700 s. 2022

**PARTICIPATION IN THE CELEBRATION OF THE 32ND LIBRARY AND
 INFORMATION SERVICES (LIS) MONTH**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Heads, Public Elementary and Secondary Schools
 Heads, Unit/Section
 All Others Concerned

1. Relative to **Division Memorandum No. 585 s. 2022** re: **32nd Library and Information Services (LIS) Month** with the theme "**Mga Aklatan Bilang Kanlungan ng Karunungan: Tagapangalaga ng Kultura at Pamanang Lokal**", the SDO Tayabas City will conduct a seminar entitled "**Cataloguing and Classification, Development of Localized LRs and Intellectual Property Rights and Awarding Ceremony of the 2022 Division of Tayabas Learning Resource Expo Booth Design, Storytelling, Bookface and Division Storybook Writing Competition**" on November 18, 2022, Friday from 7:30 am to 4:00 pm at the Puente de Alitao Hall, 4th Floor, DepEd Main Building, Brgy. Potol, Tayabas City
2. All designated school librarians are expected to participate onsite and shall ensure that their classes will have learning activities during their off-school affair.
3. Attached herewith is the list of participants.
3. Immediate dissemination of this memorandum is desired.


NATIVIDAD P. BAYUBAY, CESO VI
 Schools Division Superintendent



Brgy. Potol, Tayabas City



(042) 710-0329 or (042) 785-9615



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<https://depedtayabas.com/>

LIST OF PARTICIPANTS
November 18, 2022

No	Name	Gender	School	Designation/Position
1.	Ligaya E. Nanez	F	Alsam Elementary School	Teacher-Librarian
2.	Adrian Naynes	M	Busal Elementary School	TIC/Teacher-Librarian
3.	Angelita G. Velasco	F	Dapdap Integrated School	LR Coordinator/Teacher-Librarian
4.	Tracy F. Ragudo	F	Domoit Elementary School	LR/ICT Coordinator/Teacher-Librarian
5.	Jesette O. Cabriga	F	East Palale ES	Teacher-Librarian
6.	Roxane L. Cabriga	F	Eugenio Francia ES	LR Coordinator/Teacher-Librarian
7.	Judelyn A. Oabel	F	Froilan E. Lopez ES	Teacher-Librarian
8.	Lyza P. Rabo	F	Gibanga Elementary School	LR Coordinator/Teacher-Librarian
9.	Romana T. Jabola	F	Ilasan Elementary School	Teacher-Librarian
10.	Adela O. Bolivar	F	Ipilan-Alitao ES	LR Coordinator/Teacher-Librarian
11.	Arianne A. Pabelonia	F	Kalumpang ES	LR Coordinator/Teacher-Librarian
12.	April May Q. Ranillo	F	Katigan-Alupay ES	LR Coordinator/Teacher-Librarian
13.	Danah Jamille Ladeza	F	Lakawan Elementary School	Teacher-Librarian
14.	Abbiegail Merluza A. Nañez	F	Lalo Elementary School	Teacher-Librarian
15.	Lilibet S. Labita	F	Lawigue Elementary School	LR Coordinator/Teacher-Librarian
16.	Matrena M. Obis	F	Malao-a Calantas ES	Teacher-Librarian
17.	Kaye J. Ordillano	F	Masin Elementary School	Teacher-Librarian
18.	Jeewel L. Cabriga	F	Mate Elementary School	LR Coordinator/Teacher-Librarian
19.	Luzviminda Saldares	F	Mayowe Community School	OIC
20.	Analyn C. Gaasis	F	North Palale ES	Teacher-Librarian
21.	Rhona R. Reyes	F	Pandakaki ES	Teacher-Librarian
22.	Mayla C. Ramiro	F	Potol Elementary School	Teacher-Librarian
23.	Karla Isabel D. Yanilla	F	South Palale ES	LR Coordinator/Teacher-Librarian
24.	Marie Jo Antonette O. Pandapatan	F	TECS I	Teacher-Librarian
25.	Amelita M. Robel	F	TWCS I	Teacher-Librarian
26.	Babette R. Tejada	F	TWCS II	LR Coordinator/Teacher-Librarian
27.	Giana D. Rea	F	TWCS III	Teacher-Librarian
28.	Lucita L. Estavillo	F	TWCS IV	Teacher-Librarian
29.	Ma. Magdalena L. Nanez	F	Valencia Elementary School	Teacher-Librarian
30.	Evanie E. Cabuyao	F	Wakas Elementary School	LR Coordinator/Teacher-Librarian
31.	Arlene A. Capistrano	F	West Palale ES	Teacher-Librarian
32.	Myra G. Flores	F	Buenaventura Alandy NHS	Master Teacher-Librarian
33.	Gemma M. Abellanosa	F	Luis Palad Integrated School	School Librarian III
34.	Cascelyn G. Cuarto	F	Rosario Quesada MNHS	Teacher-Librarian
35.	Deanne Jhoanna J. Encanto	F	West Palale National HS	LR Coordinator /Teacher-Librarian
36.	Roxanne J. Pernia	F	Alternative Learning Center	ALS Teacher
37.	Natividad P. Bayubay	F	SDO Tayabas	SDS
38.	Antonio P. Fastino Jr.	M	SDO Tayabas	ASDS
39.	Edwin C. Rodriguez	M	SDO Tayabas	Chief-SGOD
40.	Imelda C. Raymundo	F	SDO Tayabas	Chief-CES
41.	Generosa F. Zubieta	F	SDO Tayabas	EPS-LRMDS
42.	Edna E. Eclavea	F	SDO Tayabas	Librarian II
43.	Ermelo A. Escobinas	M	SDO Tayabas	PDO II
44.	Jean Rose Rabano	F	SDO Tayabas	SEPS-M&E
45.	Joan Kethleen T. Brizuela	F	SDO Tayabas	EPS-SocMob
46.	Jessa May Alcoreza	F	SDO Tayabas	Admin Aide I
47.	Jojo Guinto	M	SDO Tayabas	ADA I
48.	Phillip Neri Mabilin	M	SDO Tayabas	ADA II



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TECHNICAL WORKING COMMITTEE/ TERM OF REFERENCE**Over all Chairperson:** Natividad P. Bayubay, CESO VI**Co- Chairpersons:** Antonio P. Faustino Jr.**Members:** Imelda C. Raymundo

Committee	Person/s In Charge	Terms of Reference
Program Preparation	Edna E. Eclavea Ermelo A. Escobinas Generosa F. Zubieta Joan Kethleen T. Brizuela Phillip Neri Mabilin	➤ Prepare Project Design ➤ Coordinate /consult with the top management on the conduct of the activity ➤ Preparation of Division Memorandum ➤ Program preparation
Technical Support	Jean Rose Rabano	➤ Provides supervision on the activity being the EPS for HRTD ➤ Provides technical resources and e-certificate
ICT Support	Phillip Neri Mabilin	➤ In-charge of the face to face and virtual facilities
Facilitators	Edna E. Eclavea Ermelo A. Escobinas Generosa F. Zubieta	➤ Manage the conduct of the activity by teams
Documentation	Jean Rose Rabano Edna E. Eclavea Ermelo A. Escobinas Generosa F. Zubieta Jessa May Alcoreza	➤ Document the activities ➤ Prepare and submit complete report (narrative report)
QAME	Jean Rose Rabano	➤ Prepare evaluation tool ➤ Conduct M&E and gather feedback ➤ Submit M & E report
Registration	Generosa F. Zubieta Jessa May Alcoreza	➤ In charge of registration and checking of attendance
Support Staff	Jojo Guinto Jessa May Alcoreza	➤ Serve as support staff in the conduct of the activity